

# PCO HANDBOOK



WASHINGTON STATE DEMOCRATS

*Dwight Pelz, Chair*



Dear Precinct Committee Officer,

As a PCO you are the foundation of the Democratic Party, the organizing base of all our activities. The structure of the Party rests upon your shoulders.

By stepping forward to organize your precinct, you have made the most important commitment a Democrat can make. You have **taken responsibility for delivering each and every Democratic vote in your precinct on Election Day**. It is an important responsibility and I thank you for undertaking it.

This Handbook was written to assist you in your role as a PCO. It will answer many of your questions about the structure of the Party organization, the duties and responsibilities of being a PCO, and the best way to utilize available resources in order to effectively mobilize your precinct. Taking the time to read this Handbook and using it as a reference during your time as a PCO will help elect Democrats at the local, state, and national level.

Getting the crucial Democratic vote in your precinct begins long before Election Day. It requires planning and preparation. You have to get to know your neighbors and determine whether they are Democrats, Republicans, or Independents. You also need to educate the undecided or “swing” voters about the Democratic candidates and the Democratic message and register any Democrats in your precinct who are not currently registered. Your neighbors will also turn to you for information and insight on political issues.

Another important aspect of serving as a PCO is being an active participant in your local Democratic Party organization. Local Party organizations are a great resource for materials and ideas that will make you a more effective PCO. They also serve to coordinate Democratic efforts in Legislative Districts and Counties across the state. As a PCO you are eligible to stand for election as a Party officer in these organizations. Just as your local Party organization is there for you, you need to be there for it. It is your responsibility to attend local Democratic Party meetings and help your Party and Democratic Candidates raise money and find volunteers.

This Handbook will help you fulfill your responsibilities as a PCO and assist you in becoming an active and effective member of your local Party organization. Your efforts will increase the Democratic vote and help Democratic candidates statewide.

Your hard work and commitment are greatly appreciated.

Sincerely,



Dwight Pelz, Chair



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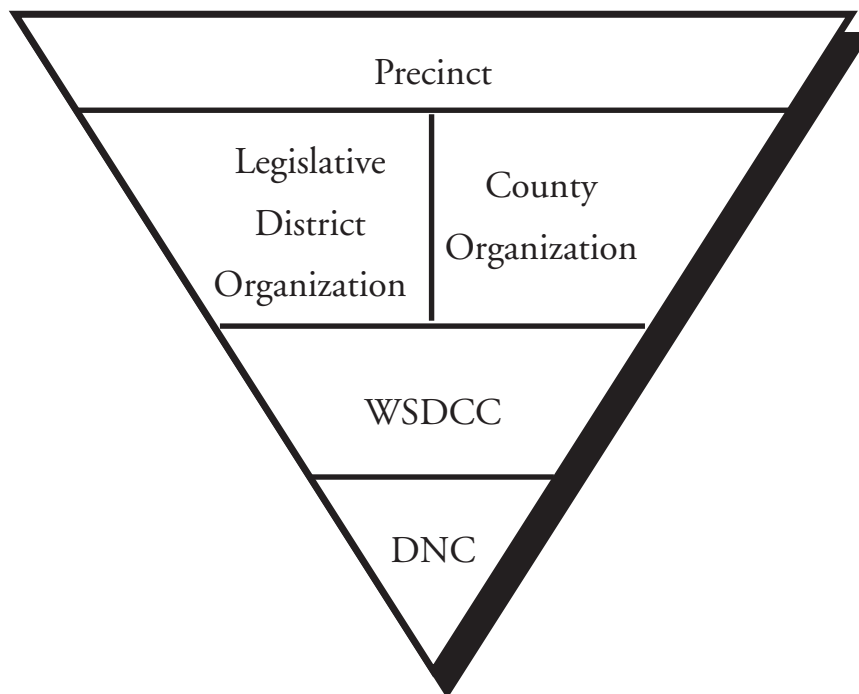
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# Structure of the Democratic Party

## Overview



There are just over 6 million people in Washington, and roughly 3.8 million of these individuals are registered voters. The Democratic Party identifies each of these individuals by the precinct, legislative district and county in which they live. The Democratic organizations at each of these levels make up the structure of the Democratic Party.

## **Precincts and PCOs**

The base unit of organization for the Democratic Party is the precinct. A precinct may contain several blocks in an urban area or consist of a group of houses near one another in a more rural setting. There are roughly 6,600 precincts in the State of Washington.

The average number of registered voters in a precinct in Washington is 511, but most precincts range from 300 to 800 voters. There are 55 to 220 precincts and 49,000 to 86,000 registered voters in a legislative district.

**The responsible Party official at the precinct level is the Precinct Committee Officer (PCO). There are two types of PCOs: Elected PCOs and Appointed PCOs.**

- Elected PCOs are voted into office during the primary election in even-numbered election years to serve two-year terms.
- If no PCO is elected in a particular precinct, then a PCO can be appointed to serve in that precinct. For more information about the requirements for becoming an appointed PCO, contact the Chair of your county or legislative district organization.

## **Legislative District and County Organizations**

There are 49 legislative districts and 39 counties in Washington. Each is represented by a Democratic Party organization, which has the following characteristics:

- **MEMBERS.** Each legislative district and county organization is composed of elected and appointed PCOs in addition to other active democrats and members of the community.
- **ELECTION OF OFFICERS.** Reorganization meetings, which occur in December or January after the general election in even-numbered years, are where PCOs elect their local party leadership. Only precinct committee officers elected during the primary election in an even number year are allowed to vote at county and legislative district reorganization meetings for Chair, Vice Chair, State Committeewoman, State Committeeman, and any representative the organization is authorized to send to other Party organizations, and on the adoption or amendment of bylaws. Both elected and appointed PCOs are eligible to vote to fill vacancies that occur in Party offices before the next reorganization meeting. The election of other officers is dictated by the local Party organization's charter and bylaws.
- **MEETINGS.** Most legislative district organizations hold monthly meetings. Most county organizations hold quarterly meetings, although the executive board often meets monthly. These meetings are scheduled for the purpose of sharing information about Party matters, current events and candidates. Official "calls" to these meetings are dictated by the bylaws of the organization but are often contained in a monthly newsletter published by the Party organization.
- **RESPONSIBILITIES.** Legislative district and county organizations are responsible for supporting and recruiting PCOs and recruiting and training volunteers for campaigns for the State House and State Senate. They also raise funds to help finance these campaigns. One of the most important functions of the Party organization is to fill vacancies on the Party ticket (see "The Role of the PCO in Filling Legislative Vacancies" on page 3).

## **Washington State Democratic Central Committee**

The Washington State Democratic Central Committee (WSDCC) is the state-wide Democratic Party organization. The WSDCC consists of one male and one female State Committee Member from each county and legislative district organization. The WSDCC is presided over by a Chair and other officers who are elected by the State Committee Members at its reorganization meeting, held in odd-numbered years during the last weekend of January.

The WSDCC sets the tone for the Democratic Party in the State of Washington. It assists county and legislative district organizations in supporting, recruiting, training, and financing campaigns for state, legislative district and county office. It also takes the lead in recruiting and assisting Democratic candidates for federal and statewide office.

The offices of the WSDCC are located at 615 2nd Ave., Suite 580 in Seattle, WA 98104. You can call them at (206) 583-0664 or send mail to PO Box 4027, Seattle, WA 98104. For more information, go to <http://www.wa-democrats.org>.



## **Democratic National Committee**

The Democratic National Committee (DNC) is the national Democratic Party organization. The DNC is composed of members elected from each state. Two men and two women from Washington are elected to serve four-year terms as DNC members by the WSDCC at the January meeting in Presidential election years. The State Party Chair and Vice Chair are also members of the DNC. The DNC is presided over by a Chair and other officers elected by its members.

The DNC takes the lead in setting the Democratic agenda for the nation. They support the President when he or she is a Democrat and lead the opposition when Republicans control the White House.

You can call them at (202) 863-8000 or send mail to 430 S. Capitol St. SE, Washington, DC 20003. For more information, go to <http://www.democrats.org>.

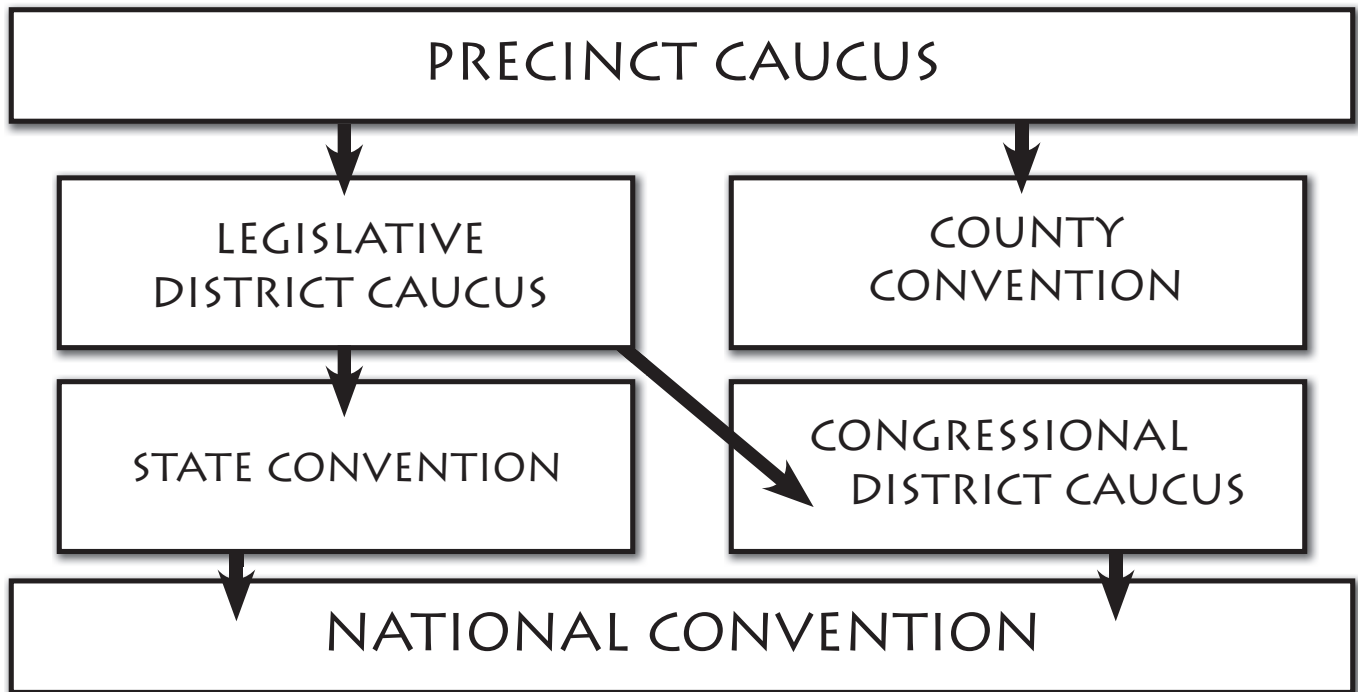
### **The Role of the PCO in Filling Legislative Vacancies**

Each PCO is a member of the legislative district and county organization and is empowered by the State Constitution to do the following:

- ✓ The county organization nominates people for appointment to partisan county offices and legislative offices in districts entirely within the county if an incumbent of the Party resigns.
- ✓ For legislative districts containing parts of two or more counties, the PCOs from that district can nominate people for appointment to legislative offices if any incumbent of the Party resigns.



## Caucus and Convention Cycle



Caucuses and conventions are held in even-numbered years. The diagram shows the structure of the caucus and convention cycle. Congressional District Caucuses and the National Convention are held only in presidential election years. During presidential election years, delegates are selected based on their presidential candidate preference.

### At the caucuses and conventions, the following occurs:

- **PRECINCT CAUCUS.** Local Party organizations hold precinct caucuses, where attendees select delegates. They must be held in wheelchair-accessible locations. Therefore, most precinct caucuses are held in appointed locations, rather than in private homes.
- **COUNTY CONVENTION.** Delegates from the precinct caucuses discuss local issues and candidates, adopt a county platform and pass resolutions, which are submitted to the Platform Committee of the state convention.
- **LEGISLATIVE DISTRICT CAUCUS.** Delegates from the precinct caucuses elect delegates to the state convention, adopt a legislative district platform and pass resolutions, which are submitted to the Platform Committee of the state convention. In presidential election years, the delegates they elect are also delegates to the congressional district caucuses.
- **CONGRESSIONAL DISTRICT CAUCUS.** In presidential election years only, delegates from the legislative district caucuses elect delegates to the national convention. Each congressional district will elect three to seven delegates to the national convention based on prior democratic performance in that district.
- **STATE CONVENTION.** Delegates from the legislative district caucuses discuss and vote on a State Party Platform, vote on resolutions submitted from county conventions and legislative district caucuses, and make decisions regarding Party governance. In presidential election years, they elect additional delegates to the national convention.
- **NATIONAL CONVENTION.** In presidential election years, the DNC holds a convention to adopt a platform and nominate a Presidential and Vice-Presidential candidate. It also conducts other Party business, such as adopting resolutions.



# ***Being a Precinct Committee Officer***

## **Your Responsibilities**

As a PCO, you are the foundation of the Democratic Party. The structure of the Party rests on your shoulders. It is important that you take the job of being a PCO seriously.

PCOs do their job best if they are the peers and neighbors of the people they represent. If you move from the precinct in which you are a PCO, contact the Chair of your legislative district or county organization and submit a letter of resignation so that a resident of the precinct can be appointed to serve as the PCO for that precinct. The new PCO should be someone that you have identified as a potential leader of the Party.

### **Basic Responsibilities**

PCOs have the following basic responsibilities:

- Canvass or telephone your precinct in coordination with election strategy at least once a year.
- Coordinate with campaigns in educating voters and generating interest in the election on behalf of candidates and ballot measures.
- Attend the legislative district and county organization meetings. Each legislative district and county organization specifies the duties and responsibilities they expect of you.

### **Additional Responsibilities**

The following additional duties and responsibilities are commonly assigned to PCOs:

- Obtain a list of registered voters in your precinct from your legislative district or county organization, called a walking list. Speak to your Chair about obtaining an online Voterfile account (see “The Online Voterfile” on page 13).
- Deliver campaign materials to voters.
- Make sure Democratic voters are registered and that infrequent voters vote.
- Canvass your precinct during elections to make sure that Democratic voters in your precinct have voted.
- Maintain, update and provide a copy of the contact and registration information for registered voters in your precinct. Useful information includes telephone numbers, e-mail addresses, age, ethnicity and issues important to the voter.
- Keep informed on current issues and candidates.
- Have a working knowledge and understanding of the Party Platform. The State Party Platform is available at <http://www.wa-democrats.org>.
- Chair your precinct caucus (see “The Caucus and Convention Cycle” on page 4).
- Help fill vacancies (see “The Role of the PCO in Filling Legislative Vacancies” on page 3).

## **Using Walking Lists**

You should have a firm grasp of all that is included in your walking list. A sample walking list can be found on page 16. Your walking list contains valuable and interesting information. The header has your county, your precinct name, precinct number and what is on that page of the walk list (street name, and odd or even if applicable).

The names and addresses of the registered voters in your precinct are listed. They are usually grouped by street and listed by household in order to make it easier for you to walk your precinct. The following fields are available for each voter:

- Age: The age of the voter.
- Sex: Sex or gender of the voter.
- Party: The likely party for the voter (see “Likely Party” section next page)
- VH-G, VH-P: Indicates how many recent elections the individual has voted in. “G” stands for even-year general elections, and “P” stands for even-year primary elections. These columns will help you identify infrequent voters. You can make a big difference in an election if you get infrequent voters to vote.
- Reg Date: The date the voter registered.
- Phone: The voter’s telephone number.

## **REMEMBER**

If there is a field that is blank on your walking list, make an effort to find the missing information. Take note if voters have moved into or out of your precinct or if voters have passed away. Report the updated information to your legislative district and county organization and in vote builder so that they can keep track of the changes. This information is crucial to Democratic success on Election Day. As a PCO, you can best ensure that the data is accurate and up to date!

## **What To Do at the Door**

Hopefully you’ve planned your first walk of your precinct well in advance of Election Day. The job of a PCO is far too important to leave to the last minute. Give yourself plenty of time to get to know your precinct and the voters living there. It’s also important that the voters get to know you. A good step in this process is to establish yourself as a neighbor. This helps put people at ease and opens the door to further conversation. Start with something like, “Hi, I’m Ben Fitch, and I live on 11th Ave. I’m the Democratic Precinct Committee Officer elected/appointed to represent our precinct. Is Jennifer Blackwood here?” (Be sure to ask for the voter by name.)

Gather information by asking the voter basic questions. This will help break the ice and get the conversation flowing. These questions should be based upon the information you already have about them on your walking list or from previous conversations. Keep the conversation light and avoid arguments.

Below are a few examples of opening questions for different types of voters:

- **Unknown and No Data voters.** “I’m talking with neighbors in our precinct to find out a little more about their politics. Do you consider yourself a Democrat, Republican, or Independent?”

- **Independent voters.** If the person seems uninterested or unwilling to label themselves politically, try to engage them in a conversation about issues. You can begin by asking, “What issues generally motivate you to support or oppose a candidate for office?”
- **Leaning voters (LD or LR).** Ask them the same basic questions you would ask unknown voters to learn more about their preferences.
- **Democrats (SD or LD).** Talk to them more about the Democratic Party to get an idea if they would be interested in any of the following:
  - ✓ Joining the local Party organization
  - ✓ Putting a sign in their yard for a Democratic candidate
  - ✓ Making a contribution to the Party or a Democratic candidate
- **Republicans (SR).** Confirm that they are Republicans before writing off these voters and not going to their doors.

### **At the Door – Important Tips**

- Leave materials at someone’s door if they are not home. *Never leave materials in the mailbox. Doing this is against the law.*
- Avoid doorbelling during the dinner hour, before 10am, after 9pm and after dark.
- Some PCOs like to campaign. This is fine, but some prefer to let the literature do the campaigning.
- Be courteous, flexible and brief.
- If someone asks you a question, don’t be afraid to say that you don’t know the answer. Try to find the answer for them and make sure to follow up on this commitment.

### **WHAT DECIDES A LIKELY PARTY**

On your walking list “Likely Party” is a designation of how we think a voter will vote

**SD** – Strong Democrat. An individual who has been identified as a Democrat in multiple races.

**LD** – Likely Democrat. An individual who has been identified as a Democrat but not as often as an SD or not 100% of the time as a Democrat.

**ID, I, IR** – Independent Democrat, Independent, Independent Republican. An individual who has been identified as an independent or as a Democrat in some races and Republican in others.

**LR** – Likely Republican. An individual who mirrors the LD except as a Republican.

**SR** – Strong Republican. An individual who has been identified as a Republican in multiple races.

**U** – Unknown. An individual who has been canvassed but not often enough to determine a likely party.

**ND** – No Data. An individual who we have not identified the likely party of at all.

## More Tips

This section contains tips that you should remember when you approach your neighbors for the first time and as you develop your relationship with them.

### **Make Sure To Follow Up**

The key to success is letting the voter know that you are there for them. Plan to follow up with them in the future. There are several ways you can do this successfully:

- Follow up with your County Auditor or your Voterfile coordinator to check on changes in voting status (see contact information for County Auditors on page 18). Make sure that anyone who says that they would sign up to vote by mail does so. If they don't, bring them another application.
- Drop off a volunteer form to anyone interested in joining the Party (see page 17).
- Call undecided voters to see if they have any questions.
- Deliver additional information to Independent voters or Likely Democrat voters.
- Call known Democratic voters to remind them to vote.
- Call known Democrats and anyone else who may be interested to let them know about special political events in the area.

### **Canvass by Phone**

If you live in a rural area or a precinct with many inaccessible apartment buildings, telephoning voters may be the best way to accomplish your canvassing goals.

To find the phone numbers of the voters in your precinct, you can use the online Voterfile (see “The Online Voterfile” on page 13). After you log on to your account, look at the Phone List to find voters’ phone numbers. Search voters without phone numbers to see which voters we don’t have numbers for. If you find these voters’ phone numbers, enter them into the Voterfile. By entering phone numbers into the Voterfile, you are providing campaigns and other institutions with incredibly useful information.

Approach the voter like you would if you were going door to door. The following is a sample script to use when canvassing by phone:

“Hello, I’m \_\_\_\_\_, your Democratic Precinct Committee Officer. I’m calling people in our neighborhood to find out a little about their interest in politics. I’m wondering, do you generally consider yourself a Democrat or a Republican?”

If they answer “Democrat” – “We’re conducting a registration drive and would like to inquire if you are a registered voter. Is there anyone currently in your family or household that needs to be registered to vote?”

If they answer “Republican” – “Thank you for your time, and have a good day!”

Carefully note all information that you receive and politely thank the voter at the end of the conversation. If the voter becomes irritable, politely thank the person, terminate the call and note their response so that the voter is not approached again.

## **Locked Buildings**

Locked apartment buildings make it difficult to canvass. Try to find a friend inside to let you in or escort you around the building. Usually at least one voter or manager will let you in if you contact them over the intercom. One approach is to say, “I’m \_\_\_\_\_, your Democratic Precinct Committee Officer, and I have some literature for your registered voters.”

If all else fails, leave your literature by the mailboxes or the entrances. Do not leave them in the mailboxes. Sometimes you will get a good response if you leave a note with each packet, giving your name and contact information. If you cannot canvass these buildings, consider doing a telephone canvass of registered voters in the building.



# ***Beyond the Precinct***

## **Get Out the Vote (GOTV)**

Most GOTV efforts are coordinated with political campaigns, legislative district organizations or country organizations. The Washington State Democrats have a very effective and comprehensive GOTV effort during the election season that is run by the Coordinated Campaign.

### **GOTV and Your Precinct**

Your involvement in the GOTV effort is crucial to electing Democrats at the local, state and national level. One way to help is to ask voters in your precinct, during your early canvassing activities, if they would be interested in assisting with GOTV efforts during the election season. Developing a group of committed volunteers and activists in your precinct will prove invaluable to the GOTV effort. These people will be able to help by making phone calls and poll watching.

### **GOTV Phone Calls**

As Election Day approaches, it is important to contact Democratic voters in your precinct and make sure that they vote. One way to do this is by phone. Begin making these phone calls 21 days before Election Day, because absentee ballots are mailed at this time. You can use the data on your walking list to see who votes absentee.

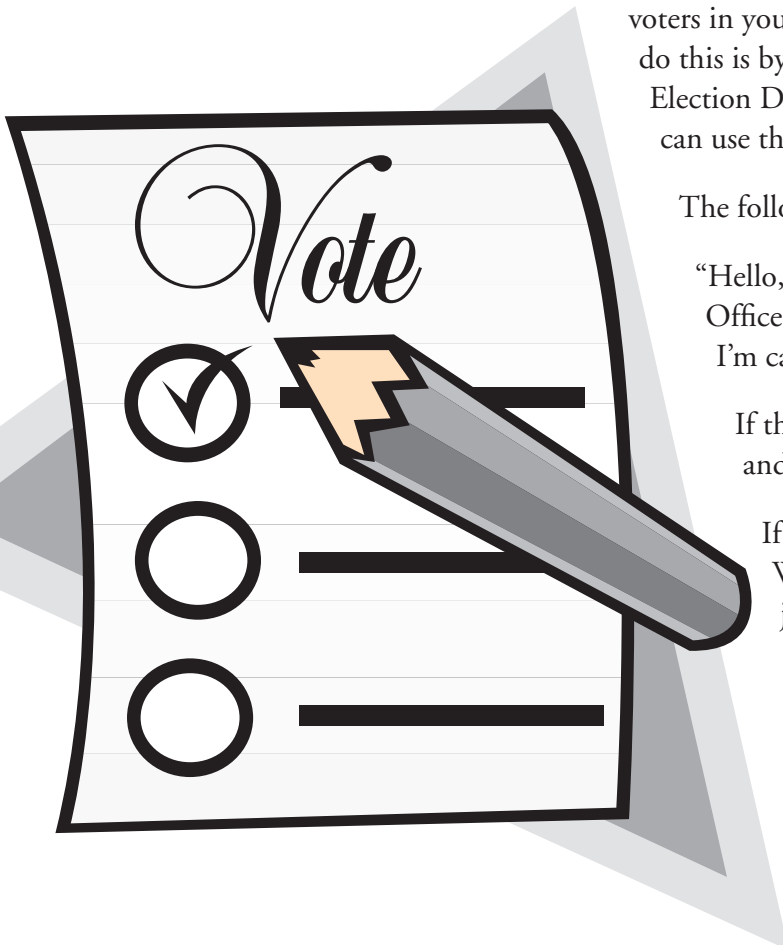
The following is a sample script for GOTV phone calls:

“Hello, I’m \_\_\_\_\_, your Democratic Precinct Committee Officer (or precinct worker). Your vote is very important, and I’m calling to remind you to vote/mail in your ballot.”

If the person has already voted – “Thank you for voting, and have a nice day!”

If the person hasn’t voted – “Your vote is very important. We have elections in our area that may be determined by just a few votes. Please mail in your ballot today.”

Be prepared for any questions the person may have. Make sure you know the polling location for your precinct and the address of your auditor, where people can mail in their ballots (see “County Auditors and Elections Departments” on page 18). Remind absentee voters that their ballots must be postmarked by midnight of Election Day.





# ***The State Party and You***

## **Affiliated Groups**

There are many groups affiliated with the State Party who can help you and provide you with resources. Remember: you are not alone!

### **Grassroots Democrats**

The Grassroots Democrats is a group of volunteers primarily based in King County from the 2004 election who has worked with the State Party since March 2005. Their goal is to connect our community of capable and committed volunteers and make sure that they have the best experience possible. They know from personal experience what worked and what didn't in 2004, and they want to use that knowledge to ensure we have a strong and unified corps of grassroots volunteers.

The Grassroots Democrats have the following goals:

- Encourage people to become active in the Democratic Party
- Work with the Coordinated Campaign to ensure successful volunteer involvement in election and campaign activities
- Connect people with their legislative district and county organizations and other Democratic activities
- Support legislative district and county organizations

A volunteer form is included on page 17. You can distribute this form to people you know who want to volunteer for the Party. This form ensures that the Grassroots Democrats and your local Party organizations understand information about the volunteer, such as their availability, skills and interests. The more we understand each individual, the better equipped we are to make sure they have a good experience! You can mail the form to P.O. Box 4027, Seattle WA 98194 and contact the Grassroots Democrats by calling the State Party offices at (206) 583-0664 or emailing them at [grassroots@wa-democrats.org](mailto:grassroots@wa-democrats.org).



## **Young Democrats**

The mission of the Young Democrats of Washington State is to draw people who are 35 and younger into the Party and help them stay involved and engaged. If you meet young people in your precinct who are interested in becoming more active with the Party, encourage them to contact the Young Democrats.

Also, Young Democrats may be willing and eager to assist you and your legislative district or county organization. Consider contacting the Young Democrats if you need help. Young Democrats often have an amazing amount of energy and a more flexible schedule than others involved with the Party. Many college campuses, for example, have a Young Democrats chapter that you may want to use as a resource.

For more information about Young Democrats, go to <http://www.ydwa.org> or e-mail [info@ydwa.org](mailto:info@ydwa.org). For information on joining, e-mail [membership@ydwa.org](mailto:membership@ydwa.org).

## **Remember Your Local Party**

If you have problems or need help or resources, your first point of contact should be your legislative district or county organization. They may best understand your needs or have access to information that we have distributed to Party leadership. For current contact information for county organizations and chairs, go to <http://www.wa-democrats.org/countyorgs>. For current contact information for legislative district organizations and chairs, go to <http://www.wa-democrats.org/ldorgs>. Feel free to contact the State Party or one of these other groups if your local organization can't help you.

# Technology

## The Online Voterfile

The Voterfile is a powerful online tool that allows you to download walking lists and phone lists for your precinct. Campaigns and other groups also use the Voterfile for mailings, door-to-door and phone canvassing, and other related activities. You can also help make the data in the Voterfile better by updating and correcting information about voters. Don't hesitate to e-mail [patrick@wa-democrats.org](mailto:patrick@wa-democrats.org) or call the tech department at (206) 583-0664 if you need any help.

### What Is the Voterfile?

The Voterfile is the list of registered voters in Washington provided by the Secretary of State. The Secretary of State provides us with basic information, such as name, address and age. The DNC, campaigns and people like you help us get more in-depth information about voters. We rely on your help to get the following information, which helps us to better target voters:

- Phone numbers
- Changes of address
- Political affiliation

### How To Use the Voterfile

Each PCO has a Voterfile account that gives you access to information about the voters in your precinct. You can print walking lists and phone lists and view detailed information about the voters in your precinct.

Access and use your account:

1. Go to your county or legislative district chair for your account information.
2. Using the Internet, go to <http://votebuilder.com>
3. From the main menu click on "create a new list" to search voters in your precinct. Most often your report will be of either everyone in the precinct (you don't have to enter any criteria, just click on "search") or it will be of people with a phone number in the system (on the search criteria page click on "phones + emails" and then select "phones only")
4. Print a report of a walking list or phone list to canvass your precinct.
5. Enter the results of your canvass.

The following reports are useful printouts for canvassing voters (see "Using Walking Lists" on page 6 for information about the fields on these lists):

- **WALKING LIST.** This is a report of your list, organized by street name. This is useful when you visit voters in your precinct by going door-to-door (see page 16 for a sample walking list). The standard walking list report is called **WA-Dems Walking List**.

- **PHONE LIST.** This is a report of your list organized by phone numbers. This is useful if you need to telephone canvass your precinct. When creating your list you can search for only voters with phone numbers to save paper. The phone list report is called **WA-Dems Calling List**.

## **How To Enter Data**

By entering data about the voters in your precinct, you make the Voterfile a better resource for campaigns and other groups who may be using it. They will use this information to target voters. By finding more information about voters, you are making a significant contribution to the Democratic cause!!

To enter data about your list of voters:

1. Access your list in script view or grid view format from the main menu or the “my list” page.
2. Enter the details from the report you used.
3. The voters will be listed in the same order as on your printed list for easy data entry.
4. Enter the results of your canvassing.
5. Click Save to save your changes.

## **Online Resources**

The State Party has an Online Communications Director on staff whose job is to facilitate greater communication and information sharing through the Internet. The Washington Democrats online program consists of the following tools and resources.

### **The Washington State Democrats website (<http://www.wa-democrats.org>)**

**The Washington State Democrats website (<http://www.wa-democrats.org>)** is an information resource for you and Democrats in your precinct. You may want to direct people to the Washington State Democrats website if they have questions about what the Party stands for, if they need contact information for officials or candidates, or if they want to get further involved in the Party by attending an event, joining their online community, and more.

The Washington State Democrats website has the following features that you may find useful:

- **The Party platform.** Under About Us, you will find the Party platform, which describes what the Party stands for and will help when you are describing the Party’s vision and philosophy. Under this tab, you can also find our bylaws, resolutions, and a description of the Party structure.
- **Contact information.** You will find contact information for local organizations, elected officials, State Party staff, and organizations allied with the Washington State Democrats.
- **News.** Under Press Room, you will find State Party press releases, which tell you the Party’s stance on current issues and help you when you are talking to voters in your precinct. You will also find News Articles, Photos, and results from past elections.
- **Event calendar.** Our event calendar lists the major State Party events. You can also add events to the calendar by following the link off the homepage of the website.

- **Contribution page.** Refer people to the Contribution page if they want to become a member of the Washington State Democrats. Some people also can't take part actively in Party activities but may wish to help out through their cash donation.
- **Join the Washington State Democrats online community.** On the website, you will find a signup page for the Washington State Democrats online community. Join this community and receive regular communications from the Party.
- **Videos, pictures, and other fun stuff!**

### **The Washington State Democrats online community**

People in your precinct may want to join the Washington State Democrats online community if they want to learn more about the Party and how they can get involved. By joining the Washington State Democrats online community, they will receive updates and communications from the State Party Chair, elected officials around the state, and other Washington State Democrats staff. They will learn about important elections, Washington State Democrats events, and other information about what is important to Democrats in Washington.

But it's not only a one-way street. With the Washington State Democrats online community, we want to learn about what's important to you! Join the community and invite others to join, and you'll receive surveys and other opportunities to make your voice heard as Democrats.

To join the Washington State Democrats community, go to <http://www.wa-democrats.org/index.php?page=email>.

### **Social networking sites**

If you go to the Washington State Democrats website, at the bottom of the page below the video panel, you will find several icons. If you click these icons, they will take you to the Washington State Democrats pages for several social networking sites. Social networking sites are an important way to engage with other Democrats.

The Washington State Democrats have icons for the following social networking sites, going from left to right:

- **Flickr.** Flickr is a photo sharing site where we post pictures and invite others to post pictures.
- **Twitter.** Twitter is a social networking site where you can receive short, daily updates about what we're doing, reading, or thinking about.
- **Facebook.** Facebook is an all-purpose social networking site where you can connect with other Democrats.
- **YouTube.** YouTube is a video site where you can find our videos, including our videos for the 2008 campaign and our videos from the National Convention and Inauguration.

# Sample Walking List

Fake County · Fake Precinct · SE Democrat St

Precinct Code: 5653 9112

111111	<b>Green, Jane A</b>	(555) 555-0001
Active	11111 SE Democrat St	Party: IR
Reg Date: 04/11/1993	VH-G 3/3 VH-P 1/3 Abs	Age: 54 Sex: F
111112	<b>Green, John A</b>	(555) 555-0002
Active	11111 SE Democrat St	Party: U
Reg Date: 05/12/1993	VH-G 1/3 VH-P 1/3 Abs	Age: 57 Sex: M
111113	<b>White, John A</b>	(555) 555-0003
Active	11112 SE Democrat St	Party: LR
Reg Date: 01/01/2001	VH-G 0/3 VH-P 0/3 Poll	Age: 25 Sex: M
111114	<b>White, Jane A</b>	(555) 555-0004
Active	11112 SE Democrat St	Party: LR
Reg Date: 10/10/2006	VH-G 1/3 VH-P 0/3 Abs	Age: 23 Sex: F
111115	<b>White, Jane B</b>	(555) 555-0005
Active	11112 SE Democrat St	Party: LR
Reg Date: 10/10/2006	VH-G 3/3 VH-P 2/3 Poll	Age: 50 Sex: F
111116	<b>White, Jane C</b>	(555) 555-0006
Active	11112 SE Democrat St	Party: LR
Reg Date: 07/14/2000	VH-G 3/3 VH-P 2/3 Poll	Age: 48 Sex: F
111117	<b>White, Jane D</b>	(555) 555-0007
Active	11112 SE Democrat St	Party: U
Reg Date: 07/14/2007	VH-G 1/3 VH-P 1/3 Poll	Age: 20 Sex: F
111118	<b>Scarlet, Jane A</b>	(555) 555-0008
Active	11113 SE Democrat St	Party: IR
Reg Date: 08/01/1991	VH-G 2/3 VH-P 1/3 Abs	Age: 39 Sex: F
111119	<b>Scarlet, John A</b>	(555) 555-0009
Active	11113 SE Democrat St	Party: ND
Reg Date: 08/01/1991	VH-G 2/3 VH-P 1/3 Abs	Age: 41 Sex: M
111120	<b>Plum-Black, Jane A</b>	(555) 555-00010
Active	11114 SE Democrat St	Party: SD
Reg Date: 06/02/1988	VH-G 2/3 VH-P 2/3 Poll	Age: 52 Sex: F
111121	<b>Plum, John A</b>	(555) 555-00011
Active	11114 SE Democrat St	Party: LD
Reg Date: 07/11/1979	VH-G 3/3 VH-P 2/3 Poll	Age: 53 Sex: M
111122	<b>Plum, Jane B</b>	(555) 555-00012
Active	11114 SE Democrat St	Party: ID
Reg Date: 08/04/1991	VH-G 0/3 VH-P 0/3 Abs	Age: 20 Sex: F
111123	<b>Plum, Jane C</b>	(555) 555-00013
Active	11114 SE Democrat St	Party: SD
Reg Date: 08/11/2004	VH-G 2/3 VH-P 0/3 Abs	Age: 24 Sex: F
111124	<b>Mustard, Jane A</b>	(555) 555-00014
Active	11115 SE Democrat St	Party: ID
Reg Date: 10/10/2000	VH-G 3/3 VH-P 1/3 Abs	Age: 52 Sex: F
111125	<b>Mustard, John A</b>	(555) 555-00015
Active	11115 SE Democrat St	Party: U
Reg Date: 10/10/2008	VH-G 0/3 VH-P 0/3 Abs	Age: 29 Sex: M
111126	<b>Mustard, John B</b>	(555) 555-00016
Active	11115 SE Democrat St	Party: ID
Reg Date: 10/10/2000	VH-G 3/3 VH-P 1/3 Abs	Age: 54 Sex: M
111127	<b>Peacock, Jane A</b>	(555) 555-00017
Active	11116 SE Democrat St	Party: ND
Reg Date: 10/04/1998	VH-G 0/3 VH-P 0/3 Poll	Age: 44 Sex: F





## WASHINGTON STATE GRASSROOTS DEMOCRATS VOLUNTEER SIGN UP AVAILABLE ONLINE AT [WWW.WA-DEMOCRATS.ORG/VOLUNTEER](http://WWW.WA-DEMOCRATS.ORG/VOLUNTEER)

PLEASE PRINT LEGIBLY!!

Date \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ Apt/Suite \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

### *What interests motivate you to volunteer for us?*

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> African American             | <input type="checkbox"/> Agriculture/Rural       | <input type="checkbox"/> Asian/Pacific Islander |
| <input type="checkbox"/> Civil Liberties/Civil Rights | <input type="checkbox"/> Economy/Living Wage     | <input type="checkbox"/> Education              |
| <input type="checkbox"/> Environment                  | <input type="checkbox"/> Foreign Policy/Iraq     | <input type="checkbox"/> Health Care Coverage   |
| <input type="checkbox"/> Hispanic/Latino              | <input type="checkbox"/> Labor/Business          | <input type="checkbox"/> LGBT                   |
| <input type="checkbox"/> Native American              | <input type="checkbox"/> Social Security/Seniors | <input type="checkbox"/> Veterans               |
| <input type="checkbox"/> Voting Rights                | <input type="checkbox"/> Women's Health/Privacy  | <input type="checkbox"/> Young Voters           |

### *Please check the things you'd like to do as a volunteer.*

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Act as homestay for campaign workers | <input type="checkbox"/> Act as an election observer | <input type="checkbox"/> Data Entry       |
| <input type="checkbox"/> Display a yard sign                  | <input type="checkbox"/> Doorbelling                 | <input type="checkbox"/> Driving          |
| <input type="checkbox"/> Fundraising                          | <input type="checkbox"/> Help on Election Day        | <input type="checkbox"/> Help with Events |
| <input type="checkbox"/> Host a house party                   | <input type="checkbox"/> Office Support              | <input type="checkbox"/> Phone banking    |
| <input type="checkbox"/> Register Voters                      | <input type="checkbox"/> Research                    | <input type="checkbox"/> Work at a fair   |
| <input type="checkbox"/> Write a letter to the editor         | <input type="checkbox"/> _____                       | <input type="checkbox"/> _____            |

### *Tell us about your skills.*

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> I have public speaking skills  | <input type="checkbox"/> I have legal expertise | <input type="checkbox"/> I have technical skills |
| <input type="checkbox"/> I have foreign language skills | <input type="checkbox"/> _____                  | <input type="checkbox"/> _____                   |

### *Please tell us about your general availability to volunteer.*

- ☐ I can be called on short notice ☐ I need to be notified well ahead of time

### *Please check the times during the week you're usually available to help.*

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mornings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evenings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Thank You!**

#### Send via U.S. Post to:

Washington Grassroots Democrats  
P.O. Box 4027  
Seattle, WA 98194

#### Fill out online or for more info go to:

[www.wa-democrats.org/volunteer](http://www.wa-democrats.org/volunteer)  
or email us: [grassroots@wa-democrats.org](mailto:grassroots@wa-democrats.org)  
or call us: (206) 583 0664

# *County Auditors & Elections Departments*

## **Adams**

210 W Broadway Ave.  
Ritzville, WA 99169  
Phone: (509) 659-3247  
Fax: (509) 659-3254  
E-mail: [heidih@co.adams.wa.us](mailto:heidih@co.adams.wa.us)  
<http://wei.secstate.wa.gov/adams/Pages/abouttheauditorsoffice.aspx>

## **Asotin**

PO Box 129  
Asotin, WA 99402  
Phone: (509) 243-2084  
Fax: (509) 243-2087  
E-mail: [ejohnston@co.asotin.wa.us](mailto:ejohnston@co.asotin.wa.us)  
<http://wei.secstate.wa.gov/Asotin/Pages/default.aspx>

## **Benton**

620 Market St.  
Prosser, WA 99350  
Phone: (509) 736-3085  
Fax: (509) 786-5528  
E-mail: [elections@co.benton.wa.us](mailto:elections@co.benton.wa.us)  
<http://wei.secstate.wa.gov/benton/Pages/home.aspx>

## **Chelan**

PO Box 4760  
Wenatchee, WA 98807  
Phone: (509) 667-6808  
Fax: (509) 667-6818  
E-mail: [elections.ballots@co.chelan.wa.us](mailto:elections.ballots@co.chelan.wa.us)  
<http://wei.secstate.wa.gov/Chelan/Pages/Home.aspx>

## **Clallam**

223 E 4th St., #1  
Port Angeles, WA 98362  
Phone: (360) 417-2221  
Fax: (360) 417-2517  
E-mail: [auditor@co.clallam.wa.us](mailto:auditor@co.clallam.wa.us)  
<http://wei.secstate.wa.gov/Clallam/Pages/default.aspx>

## **Clark**

PO Box 8815  
Vancouver, WA 98666  
Phone: (360) 397-2345  
Fax: (360) 397-2394  
E-mail: [elections@clark.wa.gov](mailto:elections@clark.wa.gov)  
<http://www.clark.wa.gov/elections/index.html>

## **Columbia**

341 E Main St.  
Dayton, WA 99328  
Phone: (509) 382-4541  
Fax: (509) 382-4830  
E-mail: [sharon\\_richter@co.columbia.wa.us](mailto:sharon_richter@co.columbia.wa.us)  
<http://wei.secstate.wa.gov/Columbia/Pages/default.aspx>

## **Cowlitz**

207 N 4th Ave., #107  
Kelso, WA 98626  
Phone: (360) 577-3005  
Fax: (360) 442-7879  
E-mail: [elections@co.cowlitz.wa.us](mailto:elections@co.cowlitz.wa.us)  
<http://wei.secstate.wa.gov/Cowlitz/Pages/default.aspx>

## **Douglas**

PO Box 456  
Waterville, WA 98858  
Phone: (509) 745-8527  
Fax: (509) 745-8812  
E-mail: [tduvall@co.douglas.wa.us](mailto:tduvall@co.douglas.wa.us)  
<http://wei.secstate.wa.gov/Douglas/Pages/default.aspx>

## **Ferry**

350 E Delaware Ave., #2  
Republic, WA 99166  
Phone: (509) 775-5200  
Fax: (509) 775-5208  
E-mail: [elections@co.ferry.wa.us](mailto:elections@co.ferry.wa.us)  
<http://wei.secstate.wa.gov/Ferry/Pages/default.aspx>

**Franklin**

PO Box 1451  
Pasco, WA 99301  
Phone: (509) 545-3538  
Fax: (509) 543-2995  
E-mail: [dkillian@co.franklin.wa.us](mailto:dkillian@co.franklin.wa.us)  
<http://wei.secstate.wa.gov/Franklin/Pages/default.aspx>

**Garfield**

PO Box 278  
Pomeroy, WA 99347  
Phone: (509) 843-1411  
Fax: (509) 843-3941  
E-mail: [ddeal@co.garfield.wa.us](mailto:ddeal@co.garfield.wa.us)  
<http://wei.secstate.wa.gov/Garfield/Pages/default.aspx>

**Grant**

PO Box 37  
Ephrata, WA 98823  
Phone: (509) 754-2011x343  
Fax: (509) 754-6562  
E-mail: [elections@co.grant.wa.us](mailto:elections@co.grant.wa.us)  
<http://wei.secstate.wa.gov/Grant/Pages/default.aspx>

**Grays Harbor**

100 W Broadway, #2  
Montesano, WA 98563  
Phone: (360) 249-4232  
Fax: (360) 249-3330  
E-mail: [jmurphy@co.grays-harbor.wa.us](mailto:jmurphy@co.grays-harbor.wa.us)  
<http://wei.secstate.wa.gov/GraysHarbor/Pages/AuditorHome.aspx>

**Island**

400 N Main St.  
Coupeville, WA 98239  
Phone: (360) 679-7366  
Fax: (360) 240-5553  
E-mail: [elections@co.island.wa.us](mailto:elections@co.island.wa.us)  
<http://www.islandcounty.net/auditor/index.htm>

**Jefferson**

PO Box 563  
Port Townsend, WA 98368  
Phone: (360) 385-9117  
Fax: (360) 385-9228  
E-mail: [karenc@co.jefferson.wa.us](mailto:karenc@co.jefferson.wa.us)  
<http://wei.secstate.wa.gov/Jefferson>

**King**

919 SW Grady Way  
Renton, WA 98057  
Phone: (206) 296-8683  
Fax: (206) 296-108  
E-mail: [elections@metrokc.gov](mailto:elections@metrokc.gov)  
<http://www.metrokc.gov/elections/>

**Kitsap**

619 Division St.  
Port Orchard, WA 98366  
Phone: (360) 337-7128  
Fax: (360) 337-4645  
E-mail: [auditor@co.kitsap.wa.us](mailto:auditor@co.kitsap.wa.us)  
<http://www.kitsapgov.com/aud/elections/elections.htm>

**Kittitas**

205 W 5th St., #105  
Ellensburg, WA 98926  
Phone: (509) 962-7503  
Fax: (509) 962-7687  
E-mail: [auditor@co.kittitas.wa.us](mailto:auditor@co.kittitas.wa.us)  
<http://www.co.kittitas.wa.us/auditor/elections.asp>

**Klickitat**

205 S Columbus Ave, #2  
Goldendale, WA 98620  
Phone: (509) 773-4001  
Fax: (509) 773-4244  
E-mail: [brendas@co.klickitat.wa.us](mailto:brendas@co.klickitat.wa.us)  
<http://wei.secstate.wa.gov/Klickitat>

**Lewis**

PO Box 29  
Chehalis, WA 98532  
Phone: (360) 740-1278  
Fax: (360) 740-1421  
E-mail: [hlborts@co.lewis.wa.us](mailto:hlborts@co.lewis.wa.us)  
<https://wei.secstate.wa.gov/Lewis>

**Lincoln**

PO Box 28  
Davenport, WA 99122  
Phone: (509) 725-4971  
Fax: (509) 725-820  
E-mail: [sjohnston@co.lincoln.wa.us](mailto:sjohnston@co.lincoln.wa.us)  
<http://wei.secstate.wa.gov/Lincoln>

**Mason**

PO Box 400  
Shelton, WA 98584  
Phone: (360) 427-9670x469  
Fax: (360) 427-1753  
E-mail: [AmberC@co.mason.wa.us](mailto:AmberC@co.mason.wa.us)  
<http://wei.secstate.wa.gov/Mason>

**Okanogan**

PO Box 1010  
Okanogan, WA 98840  
Phone: (509) 422-7240  
Fax: (509) 422-7163  
E-mail: [lthomas@co.okanogan.wa.us](mailto:lthomas@co.okanogan.wa.us)  
<http://okanogancounty.org/Auditor/Elections.htm>

**Pacific**

PO Box 97  
South Bend, WA 98586  
Phone: (360) 875-9317  
Fax: (360) 875-9333  
E-mail: [pgardner@co.pacific.wa.us](mailto:pgardner@co.pacific.wa.us)  
<http://wei.secstate.wa.gov/Pacific>

**Pend Oreille**

PO Box 5015  
Newport, WA 99156  
Phone: (509) 447-3185  
Fax: (509) 447-2475  
E-mail: [elections@pendoreille.org](mailto:elections@pendoreille.org)  
<http://wei.secstate.wa.gov/PendOreille>

**Pierce**

2401 S 35th St., #200  
Tacoma, WA 98409  
Phone: (253) 798-7430  
Fax: (253) 798-2761  
E-mail: [pcauditor@co.pierce.wa.us](mailto:pcauditor@co.pierce.wa.us)  
<http://www.co.pierce.wa.us/pc/abtus/ourorg/aud/elections/main.htm>

**San Juan**

PO Box 638  
Friday Harbor, WA 98250  
Phone: (360) 378-3357  
Fax: (360) 378-8856  
E-mail: [elections@co.san-juan.wa.us](mailto:elections@co.san-juan.wa.us)  
<http://wei.secstate.wa.gov/SanJuan>

**Skagit**

PO Box 1306  
Mount Vernon, WA 98273  
Phone: (360) 336-9305  
Fax: (360) 336-9429  
E-mail: [sselections@co.skagit.wa.us](mailto:sselections@co.skagit.wa.us)  
<http://www.skagitcounty.net/Common/asp/default.asp?d=Auditor&c=General&p=main.htm>

**Skamania**

PO Box 790  
Stevenson, WA 98648  
Phone: (509) 427-3730  
Fax: (509) 427-3740  
E-mail: [elections@co.skamania.wa.us](mailto:elections@co.skamania.wa.us)  
<http://wei.secstate.wa.gov/Skamania>

**Snohomish**

3000 Rockefeller Ave., #505  
Everett, WA 98201  
Phone: (425) 388-3444  
Fax: (425) 259-2777  
E-mail: [county.auditor@co.snohomish.wa.us](mailto:county.auditor@co.snohomish.wa.us)  
[http://www1.co.snohomish.wa.us/  
Departments/Auditor/](http://www1.co.snohomish.wa.us/Departments/Auditor/)

**Spokane**

1033 W Gardner  
Spokane, WA 99260  
Phone: (509) 477-2320  
Fax: (509) 477-6607  
E-mail: [elections@spokanecounty.org](mailto:elections@spokanecounty.org)  
<http://wei.secstate.wa.gov/Spokane>

**Stevens**

215 S Oak St., #106  
Colville, WA 99114  
Phone: (509) 684-7514  
Fax: (509) 684-7568  
E-mail: [elections@co.stevens.wa.us](mailto:elections@co.stevens.wa.us)  
<http://wei.secstate.wa.gov/Stevens>

**Thurston**

2000 Lakeridge Dr. SW  
Olympia, WA 98502  
Phone: (360) 786-5408  
Fax: (360) 786-5223  
E-mail: [auditor@co.thurston.wa.us](mailto:auditor@co.thurston.wa.us)  
[http://www.co.thurston.wa.us/auditor/  
Elections/electns.htm](http://www.co.thurston.wa.us/auditor/Elections/electns.htm)

**Wahkiakum**

PO Box 543  
Cathlamet, WA 98612  
Phone: (360) 795-3219  
Fax: (360) 795-824  
E-mail: [tischerd@co.wahkiakum.wa.us](mailto:tischerd@co.wahkiakum.wa.us)  
<http://wei.secstate.wa.gov/Wahkiakum>

**Walla Walla**

PO Box 1856  
Walla Walla, WA 99362  
Phone: (509) 524-2530  
Fax: (509) 524-2552  
E-mail: [elections@co.walla-walla.wa.us](mailto:elections@co.walla-walla.wa.us)  
[http://www.co.walla-walla.wa.us/Departments/  
AUD/Elections.shtml](http://www.co.walla-walla.wa.us/Departments/AUD/Elections.shtml)

**Whatcom**

311 Grand Ave., #103  
Bellingham, WA 98225  
Phone: (360) 676-6742  
Fax: (360) 738-4556  
E-mail: [elections@co.whatcom.wa.us](mailto:elections@co.whatcom.wa.us)  
[http://www.whatcomcounty.us/auditor/election  
\\_division/index.jsp](http://www.whatcomcounty.us/auditor/election_division/index.jsp)

**Whitman**

PO Box 350  
Colfax, WA 99111  
Phone: (509) 397-6353  
Fax: (509) 397-6351  
E-mail: [elections@co.whitman.wa.us](mailto:elections@co.whitman.wa.us)  
<http://wei.secstate.wa.gov/Whitman>

**Yakima**

128 N 2nd St., #117  
Yakima, WA 98901  
Phone: (509) 574-1340  
Fax: (509) 574-1341  
E-mail: [diana.soules@co.yakima.wa.us](mailto:diana.soules@co.yakima.wa.us)  
<http://www.co.yakima.wa.us/vote/default.htm>

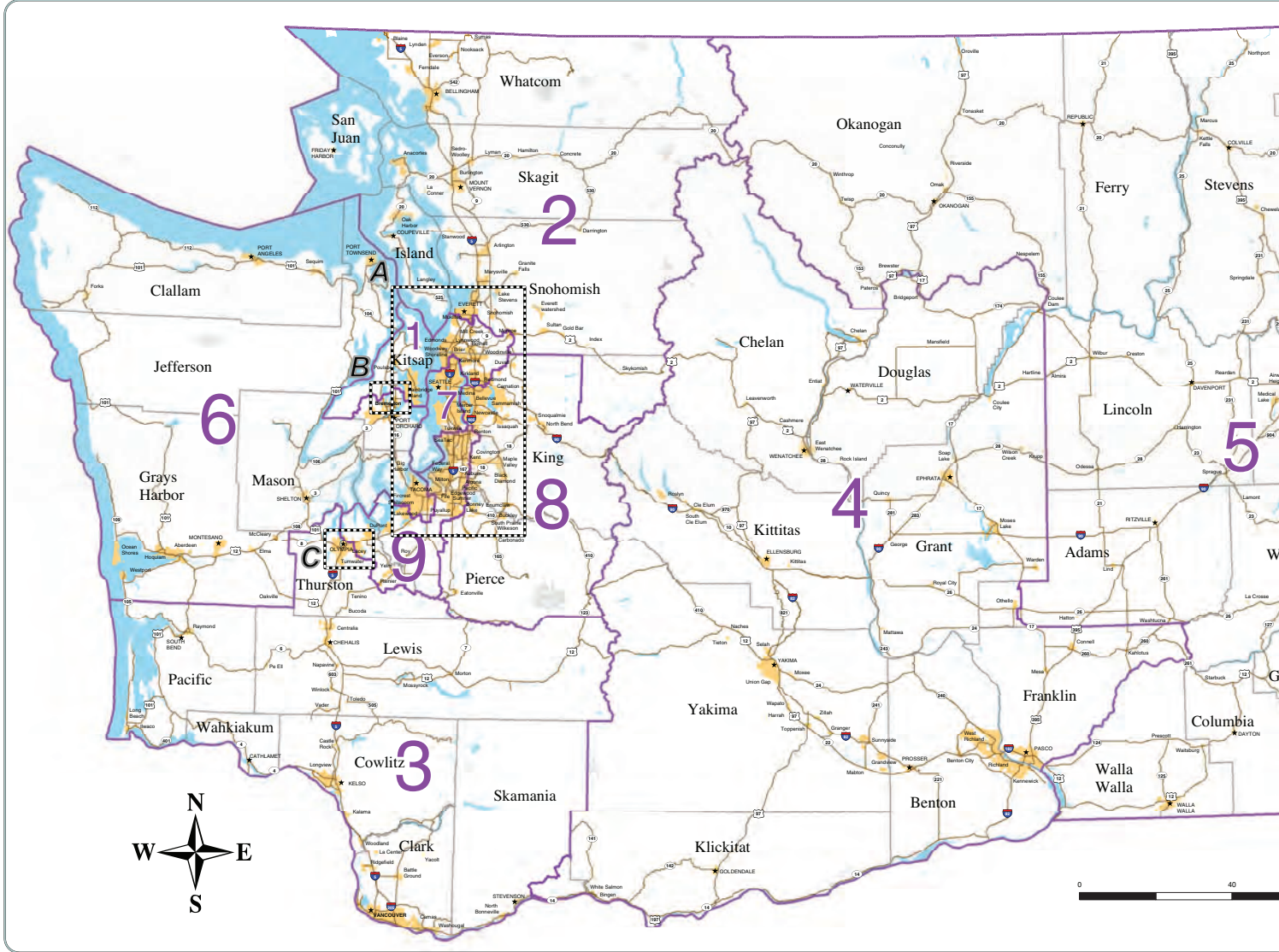




# Final Congressional



## Washington State Redistricting Commission

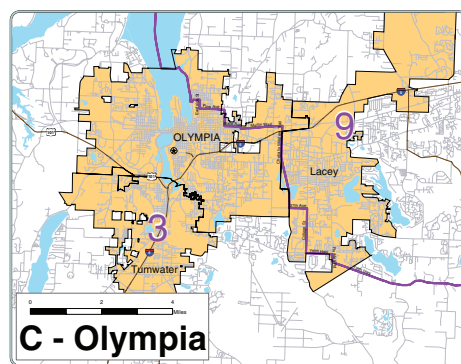
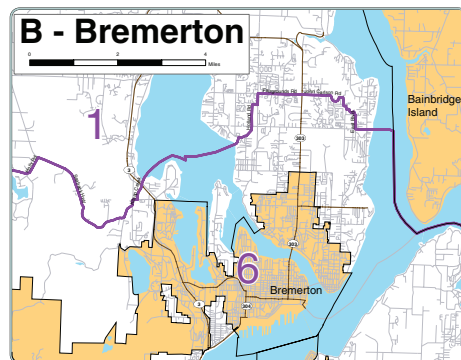
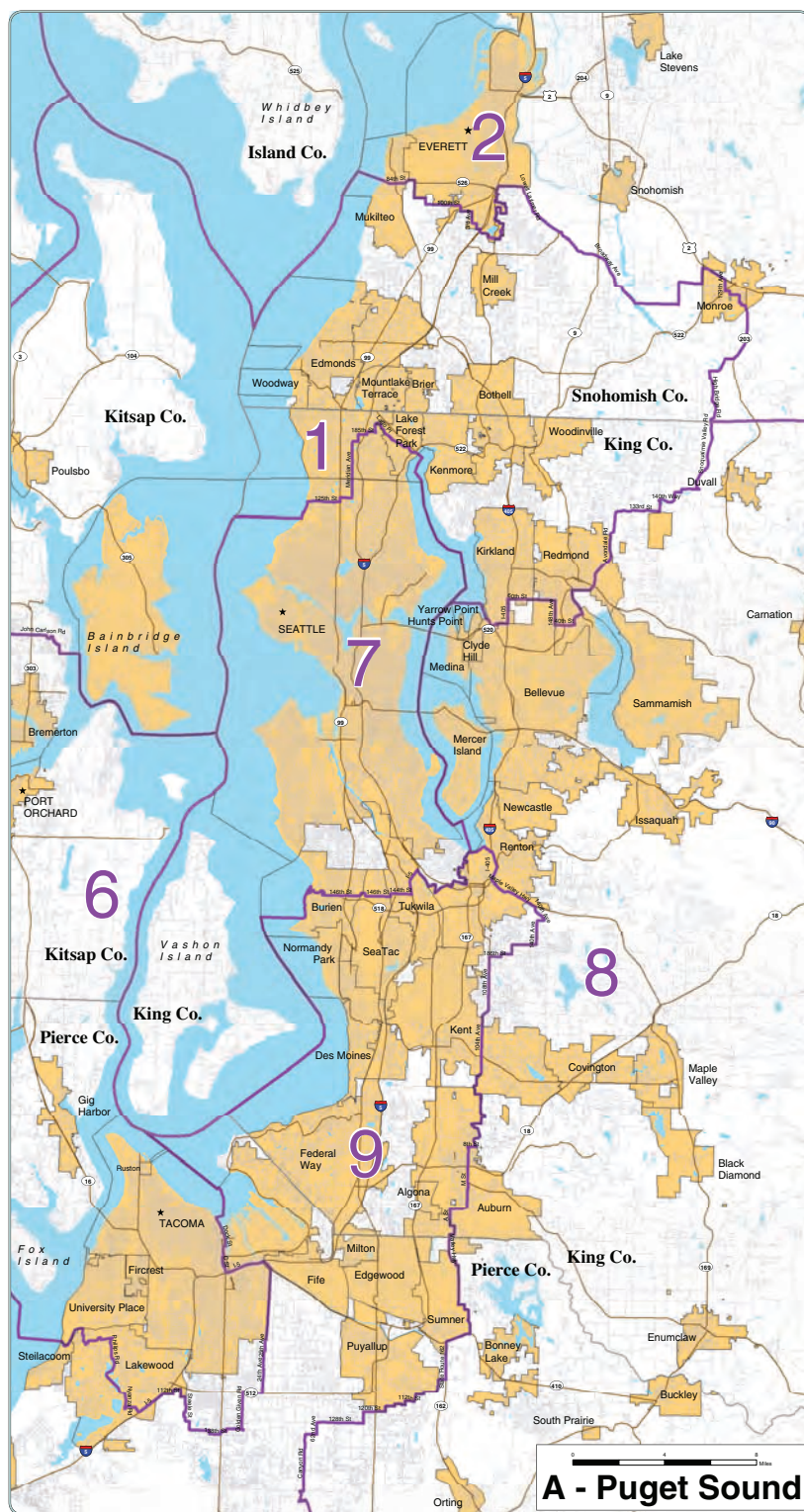


Post Office Box 40948  
Olympia, WA  
98504-0948

(360) 586-9000  
Fax: (360) 586-9000  
[www.redistricting.wa.gov](http://www.redistricting.wa.gov)



# onal District Plan



## Legend

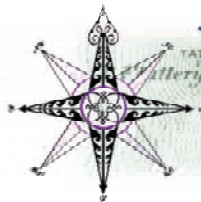
- Congressional boundaries
- Primary highways
- Local roads & streets
- Water
- County boundaries
- Incorporated areas
- Inset
- County seats

Data source: Redistricting Census 2000 TIGER/Line Files®, Washington  
File source: FINAL-CONG-2001

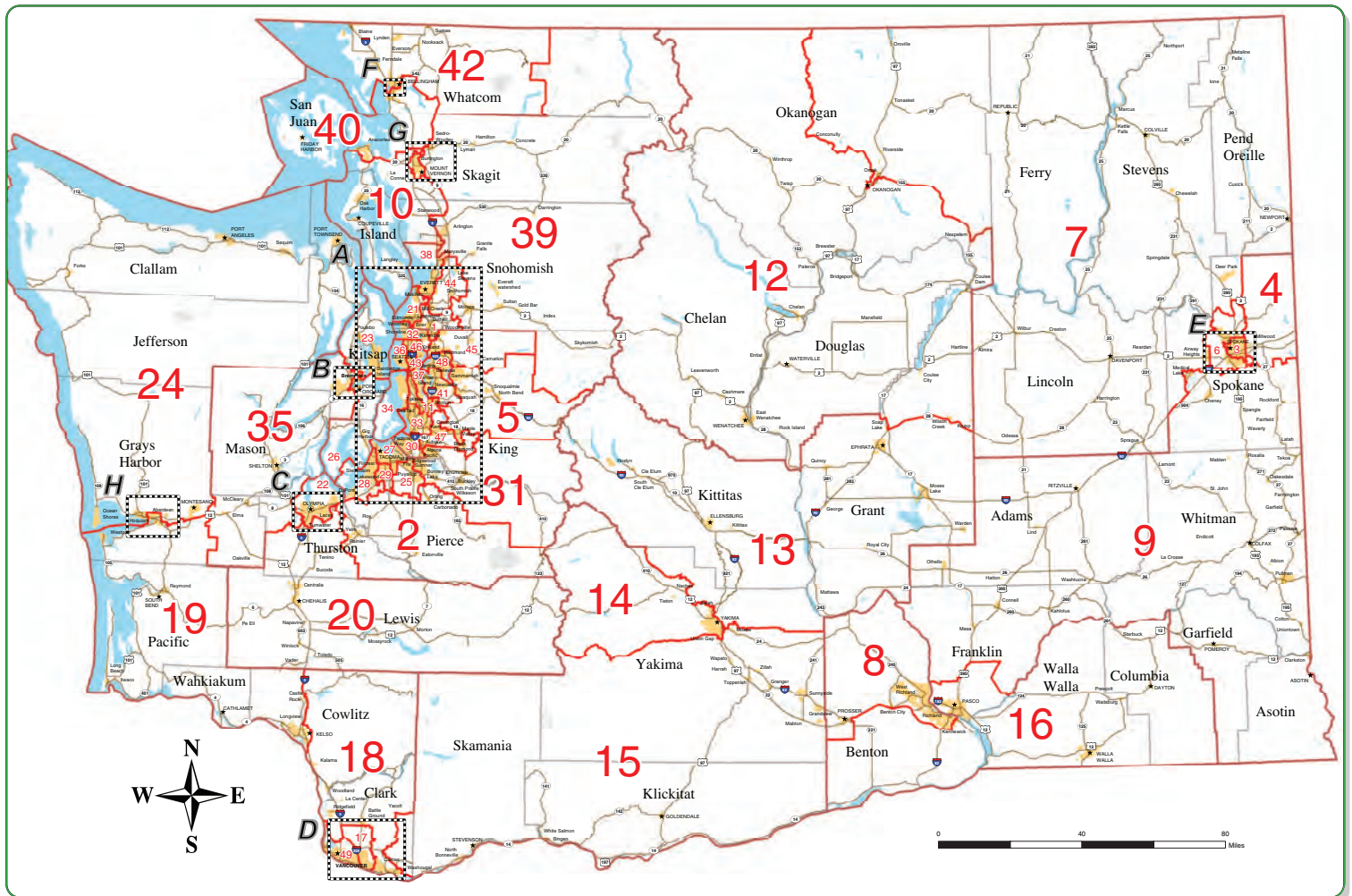
Congressional district boundaries  
as adopted by the Washington  
State Redistricting Commission  
January 1, 2002



# Final Legislative



## Washington State Redistricting Commission



Post Office Box 40948  
Olympia, WA  
98504-0948

(360) 586-9000  
Fax: (360) 586-8995  
[www.redistricting.wa.gov](http://www.redistricting.wa.gov)

Legislative district boundaries as adopted  
by the Washington State Redistricting Commission.  
December 16, 2001



# ve District Plan

